

**CITY OF BUTLER, INDIANA
COMMON COUNCIL
SUMMARY OF PROPOSED ORDINANCE
AUGUST 3, 2020**

Ordinance 1707 – Amends Chapter 154, “House Numbering” to Article 15, “Land Usage” of the Butler City Code of Ordinances.

Purpose - The purpose of this proposed amendment is to change the existing sub-chapters as noted, and to add sub-chapter 154.03, “Street Address Numbering System.”

NOTE – For the purposes of this Ordinance existing language proposed to be deleted is illustrated with ~~stricken through wording~~.

New proposed language is illustrated in italics.

The proposed sections within this Chapter are as follows:

- § 154.00 Definitions
- § 154.01 *Minimum Requirements* ~~House Numbers Required~~ – (Amended wording)
- § 154.02 Exceptions
- § 154.03 *Street Address Numbering System* (New sub-chapter)
- § 154.04 *Enforcement* (New sub-chapter)
- § 154.05 Penalty

**AN ORDINANCE TO AMEND
CHAPTER 154 TO THE CITY OF BUTLER, INDIANA CODE OF ORDINANCES,
“HOUSE NUMBERING”**

WHEREAS, there is currently no codified street / house numbering system in Butler, Indiana and;

WHEREAS, street / house numbers have been established and used for a significant period of time in Butler and;

WHEREAS, the requirements for physical street / house and building numbers in Butler need to be updated and;

WHEREAS, the established street / house numbering practices need to be codified to provide guidance for assigning numbers to newly-platted lots in the future; now therefore;

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BUTLER, INDIANA:

SECTION 1. Chapter 154, “House Numbering” is hereby amended as part of the Butler City Code of Ordinances via the contents of Attachment One (1) to this Ordinance, which is attached to and made a part of this Ordinance.

First Reading: _____

Yes Votes: _____ No Votes: _____

Attest: _____

Angela M. Eck, Clerk-Treasurer

Second Reading: _____

Yes Votes: _____ No Votes: _____

Attest: _____

Angela M. Eck, Clerk-Treasurer

Third Reading: _____

Yes Votes: _____ No Votes: _____

Attest: _____

Angela M. Eck, Clerk-Treasurer

Approved by me this _____ day of _____, 2020.

Mike Hartman, Mayor

ATTACHMENT 1

§ 154.01 ~~HOUSE NUMBERS REQUIRED~~ DEFINITIONS

For the purpose of this Chapter, the following definitions shall apply unless the context requires a different interpretation.

- a) **Apartments** – Structures that may include one or more dwellings.*
- b) **Commercial / Industrial Structures** – A business entity located in a structure that provides or manufactures goods, or provides services.*
- c) **House** – A dwelling structure that may contain one or more residences*
- d) **Street Address Numbers** – Identifying numerals that are consistent with identification as recognized by the United States Postal Service.*

§ 154.02 EXCEPTIONS

~~The provisions of this chapter shall not apply to accessory buildings such as garages, unless they are occupied as a home or business. If they are so occupied, then the provisions of this chapter shall apply. (Ord. 1028, passed 3-7-83)~~

§ 154.02 MINIMUM REQUIREMENTS

~~It shall be the duty of the owners and occupants of every house or building in the city to have placed thereon, in a place visible from the street, figures at least 2 1/2 inches high, showing the number of the house or building.~~

- a) Every house, residence, apartment and commercial / industrial structure within the Corporate Limits of Butler shall have numbers identifying the structures location in relation the adjoining street as laid out in Chapter 154.03 below. These numbers are herein referred to as “Street Address Numbers” for all structures subject to this Chapter.*
- b) All street address numbers shall be a minimum four and one-half (4 ½) feet above the ground, sidewalk, driveway or any other surface reasonably assumed to be a reference point.*
- c) All street address numbers, when viewed from the adjoining street, whether mounted on a house / structure, chiseled into a masonry block or mounted to a mailbox located beside the adjoining street, can be seen easily. There shall be no obstructions that can block viewing the street address numbers.*

- d) *All street address numbers shall be a minimum three (3) inches in height and one and one-half (1 ½) inches in width.*
- e) *Accessory structures are to have the same address as the primary structure on a parcel.*

Existing street address numbers on structures are grandfathered as of the time of the adoption of this Ordinance. Said numbers will need to comply with the requirements of this Ordinance if they are replaced.

Structures currently without numbers will need to comply with this Ordinance within sixty (60) days of its passage.

(Ord. 1028, passed 3-7-83) Penalty, see § 154.99

§ 154.03 STREET ADDRESS NUMBERING SYSTEM.

Parcels of real property in Butler shall be assigned address numbers as follows for identification, GIS, public utility and public safety purposes. It is acknowledged that individual addresses may be comprised of more than one parcel, often with a primary structure located on one parcel, and accessory uses / open space existing on adjoining parcels that are under the same ownership:

- a) **East – West Streets:** *Numbers on parcels that are located on the north side of a street that runs east-west shall be odd numbers. Numbers for parcels that are located on the south side of such streets shall be even numbers.*
- b) **North – South Streets:** *Numbers on parcels that are located on the east side of a street that runs north-south shall be odd numbers. Number for parcels that are located on the west side of such streets shall be even numbers.*
- c) **Block -** *Blocks within Butler are as defined in Article 10 of the Butler Zoning Ordinance, to wit: “A unit of land bounded by streets or by a combination of streets and public land, railroad rights of way, water ways or any other barrier to the continuity of development.”*
- d) **Baselines -** *The North-South and East-West baselines for blocks, as historically established in Butler, are as follows:*
 - 1) **North – South Streets:** *For north-south streets, block numbering begins as “100” in the first block north or south of East Main Street and West Main Street. Successive blocks running further to the north or south shall increase by increments of 100.*
 - 2) **East – West Streets:** *For east-west streets, block numbering begins as “100” in the first block east or west of North Broadway and South Broadway. Successive blocks running further to the east or west shall increase by increments of 100.*
- e) **Directional Prefixes -** *Directional prefixes for North-South and East-West streets within Butler shall be as follows:*
 - 1) **North – South Streets:** *For north-south streets that traverse East Main Street or West Main Street; streets that are located north of Main Street shall be designated with a*

“North” prefix. Streets that are located south of Main Street shall be designated with a “South” prefix. These streets, as historically established, are as follows:

- (a) North Federal / South Federal.*
- (b) North Pearl / South Pearl*
- (c) North Canal / South Canal*
- (d) North Ash / South Ash*
- (e) North Beech / South Beech*
- (f) NOTE: The portion of Western Avenue north of West Main Street is designated with a “North” prefix, but, historically, the portion of Western Avenue south West Main Street does not use a “South” prefix.*

- 2) East – West Streets** - *For east-west streets that traverse North Broadway or South Broadway; streets that are located east of Broadway shall be designated with an “East” prefix; streets that are located west of Broadway shall be designated with a “West” prefix. These streets, as historically established, are as follows:*

- (a) East Monroe / West Monroe*
- (b) East Liberty / West Liberty*
- (c) East Washington / West Washington*
- (d) East Green / West Green*
- (e) East Oak / West Oak*
- (f) East Willow / West Willow*
- (g) East Cherry / West Cherry*

- 3) Exempted Streets** – *The above historically established street / address system was not followed when the following plats were approved and developed in the 1960’ & 1970’s:*

- (a) Northwood, Sections I, II & III.*
- (b) Park View Addition, Sections I, II & III.*

The following streets within these plats, with the corresponding house numbers, are therefore exempt from the street / block system established above:

- (1)** *North Ivy Lane: Addresses 100 to 121.*
- (2)** *South Ivy Lane: Addresses 104 to 228.*
- (3)** *Springer Drive: Addresses 301 to 312.*
- (4)** *Park Lane: Addresses 100 to 248.*
- (5)** *North Park Lane: Addresses 300 to 377.*
- (6)** *South Park Lane: Addresses 104 to 176.5*

(c) *The numbering system for the manufactured housing units within the Northcrest Trailer Park is also exempt from the street / block system established above.*

- 4) *Cross-reference to §151.33(R), “Final Plat” of the Butler Subdivision Ordinance - This subsection shall serve as the basis for assigning house / property numbers for all new subdivision plats in the City of Butler as prescribed by §151.33(R), “Final Plat” of the Butler Subdivision Ordinance.*

§ 154.04 ENFORCEMENT.

- a) *It shall be the responsibility of the Police Department, acting through the Code Enforcement Officer and the City Planner to enforce this subchapter.*
- b) *Enforcement will be accomplished as follows:*
1. *Upon notice of violation of §154.02, an initial letter will be sent to the offending party advising of the violation.*
 2. *The violator will be allowed fourteen (14) days in which to correct or cure the violation.*
 3. *If the violation is not cured or corrected within the fourteen (14) day period, a notice of imposition of penalty shall be delivered to the responsible violator.*
- c) *The City Clerk-Treasurer or designee shall collect all paid penalties through the Ordinance Violations Bureau.*
- d) *The Clerk-Treasurer shall initiate suit for collection in the City of Butler, Indiana City Court, for all penalties assessed yet unpaid.*

§ 154.99 PENALTY.

Any person, firm, or corporation failing to number any house, building, or other structure occupied or owned by him, or if after receiving notice to do so from the ~~Clerk-Treasurer~~ City of Butler shall continue in ~~his~~ *their* failure to so number such house, building, or structure, shall be fined ~~\$~~ *Thirty dollars (\$30.00)* for each day during or on which a failure to so number continues.

(Ord. 1028, passed 3-7-83)